

**BOARD OF SUPERVISORS - REORGANIZATION MEETING - JANUARY 3, 2023 AT 6:00 P.M.**

**AGENDA**

**CALL TO ORDER/FLAG CEREMONY**

**Karen Farra, Secretary/Treasurer to open nominations:**

**Nomination for the position of Chairman of the Board of Supervisors for 2023\*:**

Nomination of Chairman –

**Nomination for the position of Vice-Chairman of the Board of Supervisors for 2023\*:**

Nomination of Vice-Chairman –

<u>Annual Appointments/Re-Appointments*</u>	<u>Current Appointments</u>	<u>2023 Appointments</u>
Appointment of Township Secretary/Treasurer - <b>Karen Farra</b>		<u>Karen Farra</u>
Appointment of Sewer Secretary/Treasurer - <b>Michele Anderson</b>		<u>Michele Anderson</u>
Appointment of Township Manager – <b>David S. Thompson</b>		<u>David S. Thompson</u>
Appointment of Township Roadmaster -		<u>Blaine Stoltzfus</u>
Establish Amount of the Treasurer’s Bond - <b>\$2,000,000/700,000</b>		<u>\$2,000,000/700,000</u>
Establish Amount of Township Manager’s Bond - <b>\$2,000,000/700,000</b>		<u>\$2,000,000/700,000</u>
Establish Amount of Sewer Secretary/Treasurer Bond - <b>\$2,000,000/700,000</b>		<u>\$2,000,000/700,000</u>
Appointment of Chief Administrative Officer for Pension Plan - <b>Karen Farra</b>		<u>Karen Farra</u>
Re-Appointment of Planning Commission Member for Term of 4 Years - <b>Joe Phipps</b>		<u>Joe Phipps</u>
Appointment of State Association Delegate – <b>Craig Keenan</b>		<u>Craig Keenan</u>
Certify Delegates to the PSATS State Association Convention on April 23-26, 2022 - <b>Supervisors, Treasurers, Zoning Officer Township Manager</b>		<u>Supervisors, Treasurers, Zoning Officer, Township Manager</u>
Appointment of Emergency Management Coordinator – <b>Leon Fisher</b>		<u>Craig Keenan</u>
Appointment of Depositories - <b>PNC Bank, Edward Jones</b>		<u>PNC Bank &amp; Edward Jones</u>
Appointment of Co-Op Chipper Depositories - <b>Ephrata National Bank</b>		<u>Ephrata National Bank</u>
Appointment of Co-Op Belt Loader Depositories - <b>Ephrata National Bank</b>		<u>Ephrata National Bank</u>
Appointment of Township Legal Counsel - <b>Blakinger Thomas, P.C.</b>		<u>Blakinger Thomas, P.C.</u>
Appointment of Township Engineer - <b>Rettew Associates</b>		<u>Rettew Associates</u>
Appointment of Vacancy Board Chairman – <b>Karen Farra</b>		<u>Karen Farra</u>
Appointment of Sewer Enforcement Officer (SEO) - <b>Dale High</b>		<u>Dale High</u>
Appointment of Township Planning Legal Counsel - <b>Matt Crème</b>		<u>Matt Crème</u>
Equipment Operators - <b>Blaine Stoltzfus, Bryan Stoltzfus, Christian Billings, Craig Keenan and Walter Hockensmith. In case of emergency, other operators may be required &amp; appointed with approval of the Roadmaster.</b>		<u>Blaine Stoltzfus, Bryan Stoltzfus, Christian Billings, Craig Keenan and Walter Hockensmith</u>

Re-appointment of any and all other Board or Commission Members with current standing members as long as they are willing to serve.\*

**\*Action Item**

Set Mileage Reimbursement Rate. Current **2022** IRS Rate is 62.5 Cents per mile. Rate will be adjusted to IRS 2023 mileage rate once it is released by the IRS.\*

**Building Inspection Services:** Approve inspection service agencies for 2023\*.

- (1) Commonwealth Code Inspection Services (CCIS)
- (2) Building Inspection Underwriters (BIU)
- (3) Associate Building Inspections (ABI).

**MINUTES**

- December 13, 2022 Workshop Minutes to be reviewed at Board meeting on February 21, 2023.
- December 20, 2022 Minutes to be reviewed at Board meeting on February 21, 2023.

**TREASURERS REPORT/BILLS**

- December 2023 Treasurers Report to be reviewed at Board meeting on February 21, 2023.
- Approval requested granting Treasurer permission to review January 2023 Disbursement List of Bills with the Township Manager and proceed with payment processing.\*
- Distribution of 2022 Year-End Profit and Loss Report.

**PERSONS TO BE HEARD/PUBLIC COMMENT:**

**CORRESPONDENCE:**

- M Land Develop – Vintage Business Park Lot 18: Rettew December 16, 2022 Review No. 2 letter (no action to be taken – update only).
- PSATS December 2022 NewsBulletin.
- PSATS December 10, 2022 Memo with invitation to Public Officials Day at the PA Farm Show.
- LCTCB 2022 Year-End Summary Comparison of Distributions for Calendar Years 2022, 2021, 2020, 2019 and 2018.

**TOWNSHIP REPORTS**

**TOWNSHIP MANAGER:**

- Updates/Report by Township Manager, David Thompson.

**ROADMASTER:**

**EMERGENCY SERVICES:**

**PLANNING COMMISSION:**

**\*Action Item**

**ZONING HEARING BOARD:**

**PARK & RECREATION COMMISSION:**

- Updates by Supervisor, Ray Rice.

**SEWER AUTHORITY & SEO:**

**OLD/NEW BUSINESS:**

- Discuss allocation of second portion of ARPA funds.\*
- Adopt Fee Schedule Resolution No. R-2023-3.\*
- Adopt Resolution No. R-2023-4 Setting Forth the Compensation for the Township Manager.\*

**PERSONS TO BE HEARD/PUBLIC COMMENT:**

**ADJOURN\***

**\*Action Item**