

WORKSHOP MINUTES

Those in Attendance: Chairman Adam Bills, Vice-Chairman Marlin Groff, Supervisors: Ray Rice and Samuel Beiler, Township Manager David Thompson, Secretary/Treasurer Karen Farra, Jason Smith, Dave Johnson and Jonas Fisher.

MINUTES

- To be reviewed at Board Meeting on Tuesday, March 15, 2022.

TREASURERS REPORT/BILLS

- To be reviewed at Board Meeting on Tuesday, March 15, 2022.

PERSONS TO BE HEARD/PUBLIC COMMENT: None

CORRESPONDENCE:

- Done Just Right, LLC (cleaning service) February 7, 2022 thank you for your business letter.
- Lancaster Farmland Trust February 9, 2022 letter regarding preserved farmland.
- PA DEP February 9, 2022 letter regarding ACT 101 recycling program requirements. Ms. Farra and Mr. Thompson advised that the State representative appointed to review our program had not yet reached out to schedule meeting.
- Bryan Cutler, Speaker of the House, PA House of Representatives, February 15, 2022 letter regarding March 24, 2022 Municipal Leaders Breakfast. Chairman Bills requested any who wish to attend to let Ms. Farra know so she can register them.
- PA DEP February 23, 2022 letter regarding MS4 Periodic Report.
- LCATS Executive Committee Spring Meeting Invitation. Chairman Bills requested any who wish to attend to let Ms. Farra know so she can register them.

TOWNSHIP REPORTS

TOWNSHIP MANAGER:

- Updates by David Thompson with advices complete report would be presented at Board Meeting on Tuesday, March 15, 2022.

EMERGENCY SERVICES:

- Bart Township Board of Supervisors February 8, 2022 letter regarding reimbursement for fire

company workers' compensation insurance costs. Mr. Thompson provided briefing on his meeting with Bart Township regarding their request for reimbursement, and advised that Bart Township was awaiting cost confirmation from their insurance company and would provide him with amount of reimbursement request once received. Mr. Groff commented that due to the change of territory, he feels some contribution is warranted.

PLANNING COMMISSION:

- Brief comments by David Thompson with advices complete report would be presented at Board Meeting on Tuesday, March 15, 2022.

ZONING:

PARK & RECREATION COMMISSION:

- Updates by Ray Rice.
- Discussed community building cleaning services and potential for implementing a security deposit for all rentals.
- Updates by David Thompson regarding DCNR Grant and community building generator installation.
- Discuss plans for August 5, 2022 Community Day event and request to hold car show on August 7, 2022.

ROADMASTER:

- Brief comments by David Thompson with advices complete report would be presented at Board Meeting on Tuesday, March 15, 2022.

SEWER AUTHORITY & SEO:

- Mr. Thompson advised he has no updates at this time.

OLD/NEW BUSINESS:

- Lancaster County DA Office's letter dated February 14, 2022 requesting contribution to Drug Task Force. Marlin Groff **motioned** to pay \$5,672 (\$1.00 per Township resident) contribution to Drug Task Force. Second by Ray Rice. All Ayes. **Motion Approved.**
- Lancaster Inter-Municipal Committee Trick-or-Treat Policy Statement and sample Resolution. After discussion, it was resolved a resolution adopting Lancaster Inter-Municipal Committee's 2022 Trick-or-Treat policy would be prepared and presented at the next meeting of the Board of Supervisors.
- MRM Trust Workers' Compensation Annual Meeting Notice, Official Voting Delegate form, and proxy statement. After discussion, it was resolved the proxy statement would be submitted in lieu of attending Annual Meeting.

- Discuss cost and payment of recording fees for Granny Flat Agreements. After discussion regarding payment of recording fees, Marlin Groff **motioned** for Township to pay recording fees for past Granny Flat Agreements, for recording fees for any and all future Granny Flat Agreements be paid by the property owners, and for the recording fees to be added to the Fee Schedule. Second by Samuel Beiler. All Ayes. **Motion Approved.**

PERSONS TO BE HEARD/PUBLIC COMMENT:

- Jonas Fisher inquired about reason for requiring foundations for mobile home granny flats when they are meant to be temporary in nature. Discussion was had and it was agreed that foundations should only be required if and when required by the UCC. The Township will check Zoning and other Ordinances to determine if there is an existing ordinance requiring foundations for granny flats and, if so, take the necessary steps to have the ordinance modified or eliminated.
- Jason Smith, Gordonville Fire Company, provided update on emergency service consolidation efforts. Mr. Smith advised that he has been appointed as the Chairman of the Structuring Committee and will facilitate all communications with Townships and others regarding the status of the consolidation efforts. He intends to attend all meetings to provide ongoing updates. At this time, the Structuring Committee has new box alarms ready, run-cards have been submitted to the County, and they anticipate the County will make all updates by weeks' end. The Committee has selected an attorney to assist with the consolidation process, decided on a station name and voted to proceed with the consolidation as a merger versus a consolidation pursuant to the advices of the attorney. Merging allows the new organization entity to continue to use the IRS, EIN, Medicare, and other information already in place for one of the participating fire companies versus setting up all new information/numbers/entities. This will reduce the costs and time needed to complete the merger. The Committee will next be meeting to develop Standard Operating Guidelines (SOGs). There have been some concerns and issues regarding use of personal vehicles and unacceptable things happening onsite during emergency responses. The Committee anticipates these issues will be resolved once the SOGs are developed and implemented. The Committee anticipates the merger will be complete by January 2023.
- Chairman Bills announced an executive session will be held after this meeting to discuss personnel matters.

ADJOURN

- At 10:56am, Samuel Beiler **motioned** to adjourn meeting. Second by Marlin Groff. All Ayes. **Motion Approved.**