

**BOARD OF SUPERVISORS - REORGANIZATION MEETING**  
**JANUARY 5, 2026 AT 6:00 P.M.**

**AGENDA**

**CALL TO ORDER/FLAG CEREMONY**

**REORGANIZATION OF BOARD OF SUPERVISORS**

Karen Farra, Secretary/Treasurer to open nominations:

**Nomination for the position of Chairman of the Board of Supervisors for 2026\*:**

Nomination of Chairman –

**Nomination for the position of Vice-Chairman of the Board of Supervisors for 2026\*:**

Nomination of Vice-Chairman –

**CONSENT AGENDA**

**Annual Appointments/Re-Appointments**

- |  |                                    |
|--|------------------------------------|
| 1. Appointment of Township Secretary/Treasurer:  | <u>Karen Farra</u>                 |
| 2. Appointment of Sewer Authority Secretary:   | <u>Kaitlyn Jones</u>               |
| 3. Appointment of Sewer Authority Treasurer:   | <u>Brian Groff</u>                 |
| 4. Appointment of Township Manager:  | <u>Karen Farra</u>                 |
| 5. Establish Amount of the Township Treasurer’s Bond:  | <u>\$4,500,000</u>                 |
| 6. Establish Amount of Sewer Treasurer’s Bond:   | <u>\$1,500,000</u>                 |
| 7. Appointment of Township Public Works Director:  | <u>Adryan Yothers</u>              |
| 8. Appointment of Township Roadmaster:   | <u>Blaine Stoltzfus</u>            |
| 9. Appointment of Chief Administrative Officer for Pension Plan:   | <u>Karen Farra</u>                 |
| 10. Appointment of Recycling Coordinator:  | <u>Karen Farra</u>                 |
| 11. Appointment of Alternate Pequea Valley Municipal Representative<br>to the Lancaster County Tax Claim Bureau Board: | <u>Karen Farra</u>                 |
| 12. Appointment of State Association Delegate:   | <u>Dylan Coleman</u>               |
| 13. Certify Delegates to the PSATS State Association<br>Convention on April 19-22, 2026:                               |                                    |
| • Supervisors, Treasurers, Zoning officer & Township Manager   |                                    |
| 14. Appointment of Emergency Management Coordinator:   | <u>Robert Devonshire</u>           |
| 15. Appointment of Depositories:   | <u>PNC Bank &amp; Edward Jones</u> |
| 16. Appointment of Co-Op Chipper Depositories:   | <u>Ephrata National Bank</u>       |
| 17. Appointment of Co-Op Belt Loader Depositories:   | <u>Ephrata National Bank</u>       |
| 18. Appointment of Township Legal Counsel:   | <u>Nikolaus &amp; Hohenadel</u>    |
| 19. Appointment of Township Engineer and acceptance<br>of professional services rate schedule:                         | <u>Hanover Engineering</u>         |

**\*Action Items**

20. Appointment of Vacancy Board Chairman
  - Karen Farra
21. Appointment of Sewer Enforcement Officer (SEO)
  - Dale High
22. Appointment of Township Zoning Hearing Board/Planning Legal Counsel:
  - Russell, Krafft & Gruber
23. Appoint of the following Equipment Operators (in case of an emergency, other operators may be required & appointed with approval of the Roadmaster):
  - Blaine Stoltzfus
  - Bryan Stoltzfus
  - Adryan Yothers
  - Walter Hockensmith
  - Kevin Vattelana
  - Jason Myer
24. Appointment of Parks & Recreation Committee Member for term of 5 years (until January 2031):
  - Daryl Blank
25. Appointment of two Paradise Township Sewer Authority Members for a term of 5 years (until January 2031):
  - Bryan Stoltzfus
  - David Bowman
26. Appointment of Emergency Services Committee Voting Members for terms as noted:
  - Barry Yunkin, Jr., to a term of 4 years (until January 2030)
  - David Johnson to a term of 4 years (until January 2030)
  - John O. Beiler to a term of 3 years (until January 2029)
  - John Mark Stoltzfus to a term of 3 years (until January 2029)
  - Jonas Fisher to a term of 2 years (until January 2028)
  - Alvin Fisher to a term of 2 years (until January 2028)

All subsequent appointments will be for a term of 4 years or to the remainder of the term of any member who resigns prior to the completion of their active term.
27. Appointment of Emergency Services Committee Non-Voting Members (annual appointments):
  - Robert Devonshire, Board of Supervisor Liaison
  - Karen Farra, Township Manager
28. Invoice Payment Dates
  - Establish invoice payments for the 1<sup>st</sup> & 3<sup>rd</sup> weeks of each month.
  - All invoices shall be approved at regular meetings with the exception of operating invoices, which shall be paid when due in order to avoid penalties
29. 2026 Employee Holidays – 9 holidays plus 2 floating holidays.
30. Set Mileage Reimburse Rate to the current IRS rate at time of reimbursement, currently \$.72 commencing January 1, 2026 (awaiting new rate to be published by IRS).

31. Re-appoint and accept the fee schedules of the following building inspection service agencies for 2026:

- Commonwealth Code Inspection Services (CCIS)
- Building Inspection Underwriters (BIU)
- Associate Building Inspections (ABI).

**Approval of Consent Agenda Items.\***

**REGULAR MEETING AGENDA**

**MINUTES**

- Review/Approve December 9, 2025 Board of Supervisors Minutes.\*
- Review/Approve December 16, 2025 Board of Supervisors Minutes.\*

**TREASURERS REPORT/BILLS**

- December 2025 Treasurers Report to be reviewed/approved at Board meeting on February 17, 2026.
- Distribution of 2025 Year-End Profit and Loss Report.

**PUBLIC COMMENT (non-agenda Items only/residents or Paradise Township tax-payers only):**

**PERSONS TO BE HEARD:**

**CORRESPONDENCE:**

- EEMA O&M Services December 9, 2025 Toy Train Museum WWTP NPDES Permit renewal notification letter.
- MRM Workers' Compensation Pooled Trust 2024-2025 Payroll Premium Audit Report.
- PSATS UC Group Trust December 17, 2025 Dividends Distribution Letter.
- County of Lancaster December 12, 2025 Letter regarding 2026 real estate tax collections.

**TOWNSHIP REPORTS:** None. To be presented at February 17, 2026 Board meeting.

**EMERGENCY SERVICES:**

- Discuss Lancaster County Department of Public Safety official delegate letter.

**OLD/NEW BUSINESS:**

- Adopt Resolution No. 2026-03 A Resolution to Set Various Fees, Escrows and Other Payments Charged for Certain Township Services.\*
- Adopt Resolution No. 2026-04 A Resolution Appoint and Approving the Lancaster County Treasurer as the Paradise Township Deputy Tax Collector.\*

**ADJOURN\***

**\*Action Item**