

Workshop MINUTES

Those in Attendance: Chairman Adam Bills, Vice-Chairman Dennis Groff, Supervisors: Ray Rice, Craig Keenan and Marlin Groff, Secretary Lisa N. Herr, Secretary Karen E. Farra, Township Engineer Melissa Kelly, Rettew Engineering, Roger A. Fry, PLS of Fry Surveying, Inc., Emmanuel Fisher, and Laverne Riehl.

CALL TO ORDER / FLAG CEREMONY

MINUTES

- To be reviewed at Board Meeting on Tuesday, June 15, 2021.

TREASURERS REPORTS/BILLS

- To be reviewed at Board Meeting on Tuesday, June 15, 2021.

PERSONS TO BE HEARD/PUBLIC COMMENTS:

- Roger A. Fry, PLS, Fry Surveying, Inc., Emmanuel Fisher and Lavern Riehl appeared to present and comment on proposed driveway modification plans for 268 S. Kinzer Rd. See Old/New Business below.

CORRESPONDENCE:

TOWNSHIP REPORTS

PLANNING COMMISSION:

ZONING HEARING BOARD:

PARK & RECREATION COMMISSION:

ROADMASTER:

SEWER AUTHORITY & SEO:

OLD/NEW BUSINESS

1. 268 S. Kinzer Rd – Emmanuel Fisher Driveway Improvement Plans. Emmanuel Fisher, Roger A. Fry, PLS, Lavern Riehl and Township Engineer, Melissa Rettew attended to discuss proposed plans. Roger A. Fry, PLS, present driveway improvement plans for Mr. Fisher. Township Engineer, Melissa Kelly, Rettew Engineering, spoke to her written plan review citing plan deficiencies and stopping and site distance issues which prevent her from recommending approval of plans as presented. Resolved Vice-Chairman Dennis Groff and Mr. Fry would conduct a site meeting to view site conditions in order to determine existing stopping and site distances. Matter will be revisited at July 20, 2021 Board of Supervisors Meeting.

2. Ratify Zoning Violation Notices. Adam Bills, Chairman, deferred this matter to June 15, 2021 Board of Supervisors meeting.
3. Consolidation Task Force updates provided by Adam Bills, Chairman.
4. American Rescue Plan Funds investment options: PLGIT, Morgan Stanley or other investment option. Lisa N. Herr, Secretary, advised application for funding has been submitted and that the first funds disbursement would occur in June. Ms. Herr presented investment options for funds. Discussion was had regarding allowable fund uses. Matter was deferred for further discussion once funds are received.
5. Discussed procedures and recommendations for tracking fuel use. After discussion, Supervisor Marlin Groff recommended developing method of tracking fuel use should be revisited at a future date.
6. Archery Shoot Wavier/Release form was reviewed and accepted for use. Form to be provided to event host to have participants execute at time of registration.
7. 3320 Lincoln Highway – MK Builders request to reduce amount of existing Letter of Credit from \$199,176.66 to \$182,209.00. Chairman Adam Bills **motioned** to approve reduction of existing Letter of Credit, second by Vice-Chairman Dennis Groff. **Motion Approved.**

PERSONS TO BE HEARD/PUBLIC COMMENTS: None

ADJOURN

Supervisor Marlin Groff **motioned** for adjournment at 11:45a.m., second by Vice-Chairman Dennis Groff. **Motion Approved.**