

WORKSHOP MINUTES

Those in Attendance: Chairman Adam Bills, Vice-Chairman Allen Fisher, Supervisors: Ray Rice, Craig Keenan and Samuel Beiler, Township Manager David Thompson, Secretary/Treasurer Karen Farra, Joshua Knosp, and Stratix Systems representatives, John Erisman, Cobi Kepner and John Schriver.

CALL TO ORDER/FLAG CEREMONY

MINUTES

- To be reviewed at Board Meeting on Tuesday, October 18, 2022.

TREASURERS REPORT/BILLS

- Treasurer's Report & Bills to be reviewed at Board Meeting on Tuesday, October 18, 2022.
- September 2022 Notice of Estimated Allocation of Municipal Liquid Fuels & Turnback.
- September 30, 2022 PA Department of Revenue letter regarding PURTA distributions.
- 2022 Municipal Pension State Aid Allocation Notification.
- September 2022 PA Department of the Auditor Non-Uniformed Pension Plan Audit Report.

PERSONS TO BE HEARD/PUBLIC COMMENT:

- John Erisman, Cobi Kepner and John Schriver of Stratix Systems presented Document Conversion & DocuWare Content Management proposals.

CORRESPONDENCE:

- Done Just Right, office cleaning service, September 16, 2022 letter regarding change in ownership and management.
- Vintage Business Park: Lancaster County Conservation District September 21, 2022 letter approving request for amendment of coverage under the existing NPDES General Permit.
- Lancaster County Conservation District September 22, 2022 correspondence providing Summary of Activities for the Chapter 102 & NPDES Programs for Paradise Township.
- Grace Point Church of Paradise September 29, 2022 email seeking volunteers to serve on their Youth Aid Panel.
- Chesapeake Conservation Landscaping Council October 3, 2022 email regarding October Riparian Buffer Month activities/events.
- 2022 APWA Central PA Chapter invitation to the Annual Dinner on November 5, 2022 in Harrisburg.

TOWNSHIP REPORTS

TOWNSHIP MANAGER:

- David Thompson presented proposal for meeting room sound system. After discussion, it was resolved he would research acoustic sound dampening systems and other acoustical improvement options.

ROADMASTER:

- Keneagy Hill Rd/Rt 741 Project: Rettew September 26, 2022 status update email.

EMERGENCY SERVICES:

PLANNING COMMISSION:

ZONING:

PARK & RECREATION COMMISSION:

SEWER AUTHORITY & SEO:

- Updates by David Thompson, Township Manager, regarding annual dinner and status of funding options being pursued for sewer plant improvements.

OLD/NEW BUSINESS:

- Initial Working Copy of Proposed 2023 Budget presented.
- Proposed Notice of 2023 Public Meetings presented and discussion had regarding dates changed due to holidays or other scheduling conflicts.
- Proposed Public Notice of 2023 Planning Commission application submission deadlines presented.
- Discussed amending Request for Proposal to Independent Auditors due to lack of responses to first Request for Proposal. After discussion was had, it was resolved an amended Request for Proposal would be issued changing the deadline date for the Audit completion from April of each year to May or June. Samuel Beiler **motioned** to approve issuance of revised Request for Proposal. Second by Ray Rice. All Ayes. **Motion Approved.**

PERSONS TO BE HEARD/PUBLIC COMMENT: None.

ANNOUNCEMENTS:

Chairman Bills announced the Board of Supervisors would be meeting in an executive session following the meeting to discuss personnel matters.

ADJOURN

- At 11:12a.m., Ray Rice **motioned** to adjourn meeting. Second by Allen Fisher. All Ayes. **Motion Approved.**